



Today's Date: \_\_\_\_\_

# Application for Employment

Office Use Only									
1	2	3	4	5	6	7	8	9	10
Date: _____					Pos.: _____				
Loc: _____					Wage: _____ \$/hr				
SS#: _____									

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ Position applied for: \_\_\_\_\_

Shift desired: \_\_\_\_\_ How did you find out about job?: \_\_\_\_\_

Location: MIDTOWN SOUTH RIVERSIDE FORT(KITCHEN) ANY  
 (circle best) 15<sup>th</sup> & Harvard 71<sup>st</sup> & Garnett 101<sup>st</sup> & Delaware 11<sup>th</sup> & Memorial

Emergency Contact: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Relation: \_\_\_\_\_

Previous Employment (List last four, beginning with most current)

Employer	Contact & Phone #	Dates Worked (Month & Year)	Wage	Reason for leaving	Position (Describe Work)
		From: To:			
		From: To:			
		From: To:			
		From: To:			

- May these employers be contacted for references?
- List your highest level of education completed.
- Please describe your general health and list any problems that might prevent you from performing tasks that are associated with the position applied for including any limitations on lifting, standing, bending, squeezing, squatting, or push/pulling.
- Do you have any personal time commitments in the future that need to be considered (doctor appointments, classes, trips, weddings, surgery, court dates, etc.)? If so, please list with dates.

Please answer the following questions:

1. Are you available to work on Saturdays? Why not?
2. Have you ever been arrested for any reason?
3. Have you ever been incarcerated? Reason?
4. What kind of transportation do you have? Is it reliable?
5. Do you read and write English? Any other languages?
6. Do you have a current food-handlers permit?
7. Are you a citizen of the United States of America?
8. Were you in a band/music program in high school?
9. Are you married, single, or divorced? How long?
10. How long have you lived in your current location?
11. Do you have children? What ages?
12. Do you have a baby-sitter? Who? What hours?
13. What do you like to do in your “off time”?
14. Do you have any allergies?
15. Do you smoke?
16. What plans do you have for yourself in the future?
17. What hours are you available to work?
18. Do you know anyone who works or has worked for Merritt’s Bakery? Who?
19. When could you begin working for Merritt’s Bakery? Why?
20. Have you ever shopped at Merritt’s Bakery before?
21. Have you ever applied or worked here before? When?
22. Is there anything that you would like for Merritt’s Bakery to know about you, your situation, or your expectations before being hired? If so, please explain in detail.

I certify that the facts, profiles, and images contained in this application are true and complete to the best of my knowledge and understand that (if subsequently employed) falsified or misleading statements on this application shall be grounds for immediate dismissal without recourse or further explanation.

I authorize investigation of all statements contained herein and the references and employers listed above to give all information concerning my previous employment and any pertinent information they may have. I furthermore release the company from all liability for any damages that may result from utilization of such information.

I understand that if employed by Merritt's Bakery it is temporary for 30 days and will be considered as a probationary employment for the purposes of qualifying for a permanent position. Within this period you may be terminated without cause or justification should it be deemed appropriate.

I understand that if I quit or are terminated within the first two weeks of employment that my wage rate will revert to the federal minimum wage rate for any time worked. This will be for all unpaid hours regardless of prior agreement.

I understand that upon, and as a condition of, employment I may be required to sign a confidentiality agreement [containing non-competition, non-disclosure, and confidentiality clauses] and/or a binding covenantal agreement [with terms on early resignations, work conditions, and exclusivity], that I must have a current food handlers permit (prior to beginning work), and adhere to all aspects of the employee manual, including uniforms which are at my expense, all as required conditions of employment.

I understand that as a condition of receiving my final check I will be required to complete an exit interview. This interview will confirm my status at departure, surrender of any company property in my possession, & the condition of my benefits package along with other details.

I understand and consent to these conditions for my potential employment with Tulsa Baking Inc. dba Merritt's Bakery.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_